

TRANSPORTATION AREA MANAGER

Transportation

Noninstructional/Support - Position - Manager / Transportation Operations

Job Number 3700135257

Start Date

Open Date 04/01/2019

Closing Date 04/19/2019

- A high school diploma or equivalent is required. Associates Degree is preferred.
- Must have the ability to read maps and plan routes; knowledge of local geographic area.
- Effectively communicate orally and with written communication.
- Minimum of (5) years school transportation operations experience.
- Possess computer skills and knowledge of software applications, in which computer skills assessment tests may be administered.
- Clean driving history for previous 5-7 years.
- Possess a valid Florida Class B Commercial Driver's License (CDL) with P-Passenger and S-School Bus endorsements which is preferred, or be obtained within first six (6) months of employment.
- Supervisory and/or Management experience is preferred.
- Any alternatives to the above qualifications as the Superintendent or district designee may find appropriate and acceptable.

The Transportation Area Manager reports to the Operations Manager and/or Transportation Director.

The Transportation Area Manager supervises: Operations Drivers; Drivers, Bus Attendants and substitute/temporary drivers and attendants.

Job goals include but are not limited to managing assigned personnel, scheduling buses to facilitate the safe and timely completion of daily home-to-school routes and to assign extra curricular activity trips.

At times, driving a school bus route may be necessary. Other duties as may be assigned by Supervisor/Director.

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| PCN # | 9427802908 |
| Calendar days | 251 |
| Additional Job Information | Current Job description is under review and revision. |
| Salary Schedule | <ul style="list-style-type: none">• Confidential/Professional Managerial |
| Pay Grade | G |
| Start Date | ASAP |
| Hours per Day | 8.00 |