



ALC continues to be diligent about providing safe and consistent student transportation for the vulnerable students we transport. We also want to provide continued communication regarding our protocols for Coronavirus (COVID-19). Additionally, we will continue to monitor and share important information from the Centers for Disease Control and Prevention (CDC) to our staff and trusted service providers on ways to stay healthy and prevent the spread of illness.

During the school closures our districts reached out to ALC for assistance with a variety of transportation tasks. From meal delivery to homework drop-off, our teams actively implemented routes, vehicles, drivers, and safety measures to attend to district and student needs.

Below are our COVID-19 safety policies and recently implemented protocols set to meet the requests of our district partners.

- **No Touch Loading/Unloading**
 - When loading or unloading students from the vehicle drivers will not touch the student. This is especially critical with regards to car seats and booster seats. Parents or district staff will place the students in the safety seat and buckle them in as needed.
- **Service Provider Masks**
 - Any driver picking up your students will follow the CDC guideline of wearing a cloth mask.
- **Sick Student Protocol**
 - ALC will work closely with the district to establish or abide by the districts sick student transportation policy. As an extension of your student transportation department, we will strictly follow all district protocols.
- **Encouraging Sick Individuals to Stay Home**
 - We are working closely with our transportation service providers to ensure drivers who are showing signs of being sick, stay home and not service student trips. Those who may have symptoms of acute respiratory illness are recommended to stay home and not come to work until they are free of fever (100.4° F [37.8° C] or greater using an oral thermometer), signs of a fever, and any other symptoms for at least 24 hours, without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants.)
- **Sanitizing Vehicles After Each Trip**
 - Vehicles transporting students will be cleaned after each trip. High touch points like door handles and elbow rests will be wiped down and cleaned with a disinfectant after each trip is completed. We encourage personal hygiene for both driver and students, avoiding contact with nose, mouth, and eyes.
 - Its important drivers clean their hands often and frequently wash with soap and water for at least 20 seconds.



- **Additional Measures in Response to the Coronavirus/COVID-19**
 - Drivers who are well but who have a sick family member at home with COVID-19 should notify the transportation service providers they work for and refer to CDC guidance for how to conduct a risk assessment of their potential exposure.
 - **If a driver is confirmed to have COVID-19, it is mandatory that Service Providers immediately report to ALC.** Such drivers will be immediately removed from servicing the trip and ALC will alert the district and family immediately.
- **ALC Interaction with District Personnel**
 - Team members will abide by social distancing policies implemented in the district transportation department, with the ability to conduct all ALC business via online meetings, phone, email, and through our district portal. In office meetings are also acceptable at the invitation of the district.

For more than a decade ALC has responded to emergencies affecting school districts across the country. Our alternative student transportation solution was built to be responsive to your needs and the needs of your most vulnerable students, even under difficult circumstances.

Our teams will continue to monitor the situation, and we are asking that your school district reach out to an ALC team member to let us know how we can help.

Thank you,

Gregg Prettyman
Chief Operating Officer

Dave Saunders
Vice President, Field Operations