

# HILLSBOROUGH COUNTY PUBLIC SCHOOLS

## COVID-19

### REQUIRED DAILY SCHOOL BUS CLEANING PROCEDURES

The following procedures shall be **performed daily** as part of the AM and PM Pre-Trip and Post Trip Inspections by **ALL drivers** on HCPS school buses:

#### **STEP – 1**

##### **To be performed prior to departing from parking location**

- Open front and rear roof hatches to allow for air flow. *See Pictures 1, 2, & 3 (on back side)*
- For air flow during inclement weather, open every-other-passenger window on both sides of the bus, one-click down. **DO NOT OPEN ROOF HATCHES!**
- Remove/wipe off any excess spray on ALL student seats (top, bottom & seatbelts).

#### **STEP – 2**

##### **To be performed between EACH school run prior to first student-stop**

- Use disposal wipes to wipe down ALL touch areas, such as:
  1. Dashboard near entrance
  2. Handrail
  3. Top of ALL seatbacks
  4. Hand Sanitizer Dispenser (picture not shown)
- *See Pictures 4, 5, 6, & 7 (on back side)*

#### **STEP – 3**

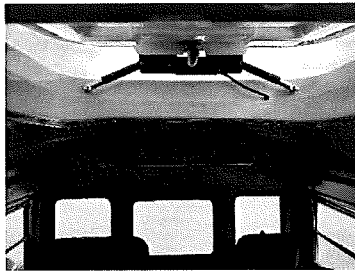
##### **To be performed at the end of the AM & PM run after returning to parking location**

- Adjust the sprayer nozzle on the **HCPS APPROVED Spray Disinfectant Cleaner** to a fine mist.
- Spray ALL student seats (top, bottom & seatbelts) and A/C vents with a mist of **HCPS APPROVED Disinfectant Cleaner**.
- Spray driver's seat with a mist of **HCPS APPROVED Disinfectant Cleaner**, and wipe control panel and steering wheel with hand wipes.
- Allow at least 10-minutes for the mist to dry and evaporate from all surfaces.
- *See Pictures 8 thru 17 (on back side)*

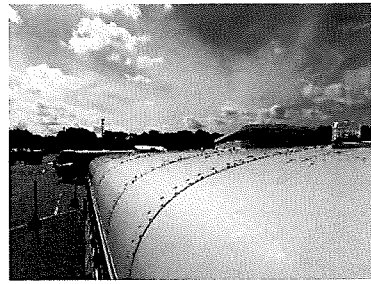
FRONT SIDE



Picture 1  
Front Hatch Opened Forward



Picture 2  
Rear Hatch Opened Backward



Picture 3  
Both Roof Hatches Opened



Picture 4  
Use Disposal Hand Wipes



Picture 5  
Wipe Dashboard at Entrance



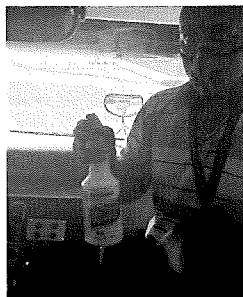
Picture 6  
Wipe Handrail



Picture 7  
Wipe Seat Top - A



Picture 8  
Wipe Seat Top - B



Picture 9  
Spray Fine Mist of Avistat-D Disinfectant Cleaner on ALL Surfaces at End of AM/PM Runs



Picture 10  
Spray Seat Top



Picture 11  
Spray Seat Bottom



Picture 12  
Spray Seat Back - A



Picture 13  
Spray Seat Back - B



Picture 14  
Spray Student Seatbelts



Picture 15  
Spray Driver's Seat



Picture 16  
Hand Wipes on Steering Wheel



Picture 17  
Use Hand Wipes on Control Panel

**BACK SIDE**